

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



September 11, 1998

COUNTY FISCAL LETTER (CFL) NO. 98/99-21

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY WELFARE FISCAL OFFICERS

SUBJECT: ALLOCATION FOR ADMINISTRATION OF THE SMALL PROGRAMS
BLOCK GRANT (SPBG) FISCAL YEAR (FY) 1998/99

As approved in the FY 1998/99 Budget Act, the amounts shown on Attachment I are your State General Fund (GF) allocations for administration of the SPBG. This attachment displays the State share for each of the three programs within the block grant: Adoption Assistance Program (AAP), Non-Medical Out-of-Home Care (NMOHC), and Staff Development (excluding California Work Opportunity and Responsibility to Kids).

Attachment II provides you with a listing of all applicable program codes for the SPBG. The administrative expenditures charged against these program codes are tracked to your SPBG allocation.

The small programs administration funds are based on three separate methodologies specific to each program. AAP funds were allocated using twelve months of caseload data (calendar year 1997), provided by the Adoptions Initiative Bureau. The total number of cases was used to develop the individual county percentage to the statewide total. This percentage was then applied to the total appropriation for AAP. The allocation was adjusted to guarantee that each county receives a minimum of \$50 in State funds for administrative costs. Federally eligible AAP cases have a funding ratio of 50 percent Federal funds and 50 percent State funds. Non-federally eligible cases are 100 percent State funded. Staff development for the AAP is 75 percent federally funded and 25 percent State funded.

NMOHC was determined by using twelve months of expenditure data (calendar year 1997). County allocations were based on the percentage of expenditures to the statewide total with the percentage applied to the appropriation for NMOHC. An adjustment was made to ensure that each county receives a minimum allocation of \$50 in GF for administrative costs. The NMOHC program is 100 percent State funded.

Staff development was based on expenditure data and number of full-time equivalent (FTE) eligibility workers for a twelve-month period (calendar year 1997). The average county percentage from both expenditures and FTEs was applied to the appropriation for staff development. An adjustment was made to the allocation to fund the State share of costs for staff training among the 41 counties of the Inter County Policy and Planning Committee, which contracts with the University of California, Davis. The funding ratios for staff development vary with each program. The Federal

funding is open-ended and continually available to compensate federally eligible administrative costs in the applicable components. Staff development administrative expenditures, which exceed the State share allocation, will require 100 percent county participation in the non-Federal share of costs. Costs in excess of the State share allocation will be transferred to county only share using State Use Only Code 299.

At year-end closeout, any statewide surplus in the SPBG will be redistributed to counties that exceed their State share allocation. If, after redistribution, a county deficit remains, surplus funds from that county's Non-Assistance Food Stamps allocation will be transferred to their SPBG allocation.

If you have any questions regarding this allocation, please contact your county program analyst at the Contracts and Financial Analysis Bureau at (916) 657-3806.

***Original Document Signed By
Douglas D. Park on 9/14/98***

DOUGLAS D. PARK, Chief
Financial Planning Branch

Attachments

c: CWDA

**SMALL PROGRAMS BLOCK GRANT
FY 1998/99 ALLOCATION**

COUNTY	STATE GENERAL FUND
Alameda	\$115,463
Alpine	\$6,715
Amador	\$6,126
Butte	\$28,458
Calaveras	\$8,109
Colusa	\$6,035
Contra Costa	\$66,344
Del Norte	\$12,558
El Dorado	\$18,634
Fresno	\$35,008
Glenn	\$16,203
Humboldt	\$26,902
Imperial	\$3,984
Inyo	\$7,768
Kern	\$46,576
Kings	\$19,046
Lake	\$17,620
Lassen	\$12,512
Los Angeles	\$989,742
Madera	\$26,506
Marin	\$16,889
Mariposa	\$8,773
Mendocino	\$9,895
Merced	\$27,492
Modoc	\$5,083
Mono	\$9,557
Monterey	\$27,344
Napa	\$15,509
Nevada	\$24,112
Orange	\$91,676
Placer	\$27,636
Plumas	\$6,435
Riverside	\$87,339
Sacramento	\$95,174
San Benito	\$14,098
San Bernardino	\$87,706
San Diego	\$183,136
San Francisco	\$120,911
San Joaquin	\$64,582
San Luis Obispo	\$17,739
San Mateo	\$43,369
Santa Barbara	\$33,768
Santa Clara	\$122,991
Santa Cruz	\$17,539
Shasta	\$26,334
Sierra	\$5,770
Siskiyou	\$18,314
Solono	\$36,074
Sonoma	\$35,917
Stanislaus	\$35,970
Sutter	\$9,682
Tehama	\$14,671
Trinity	\$11,280
Tulare	\$52,291
Tuolumne	\$15,078
Ventura	\$44,263
Yolo	\$61,116
Yuba	\$16,822
Total	\$3,012,644

The state share of administration costs reported on the County Expense Claim (CEC) will be charged to the allocation as follows:

DFA 327.4A

135 – SSI/SSP – Out-of-Home Care
223 – EA-CWS – Eligibility

DFA 327.4C

218 – NAFS-IEVS
230 – Adoptions Assistance Program
251 – RRP – Public Assistance
262 – U.S. Residency Project – NAFS
268 – SAVE Program – NAFS
275 – EFD/P – NAFS
310 – NAFS – Fraud
341 – EFD/P – NAFS (WFI)
343 – NAFS Eligibility
344 – NAFS Program Integrity
345 – AFDC Foster Care Eligibility
347 – NAFS Quality Control
613 – AFDC Foster Care Eligibility – Voluntary Program

DFA 327.5A

135 – SSI/SSP – Out-of-Home Care

DFA 327.5C

230 – Adoptions Assistance Program